

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN & MANUFACTURING KURNOOL

E-mail: registrar@iiitk.ac.in

Phone: 08518-289126

Notice Inviting Tender

Tender No- IIITDMKNL/2024-25/OT/CP/Aluminum Partition & other Works /12, Dt. 03/03/2025

Online **Percentage Rate** bids are hereby invited in a **single-cover system** from eligible contractors for **'Fixing of Aluminum Partitions & Electrification at Central Workshop of IIITDM Kurnool.'** Bidders can download a complete set of bidding documents from the e-procurement Platform <https://eprocure.gov.in/eprocure/app> or Institute website <https://iiitk.ac.in/>. Bidders need to submit the bids online by uploading all the required documents through <https://eprocure.gov.in/eprocure/app>.

The last Date/ Time for receipt of bids through e-procurement is 10-03-2025 up to 14:00 Hrs.

Late bids will not be accepted.

For further details regarding Tender Notification & Specifications, please visit the website: <https://eprocure.gov.in/eprocure/app> and <https://iiitk.ac.in/>

CRITICAL DATE SHEET

Date of Publication & Download of Tender	03-03-2025
Pre Bid meeting	NA
Bid Submission Start date	03-03-2025
Bid submission End Date & Time	10-03-2025 (Monday) Till 02:00 PM
Opening of Techno-Financial Bids	11-03-2025 (Tuesday) at 02:00 PM

Interested tenderers can view and submit the e-tender in the following order through the following e-tender website (<https://etenders.gov.in/eprocure/app> and [http:// iiitk.ac.in/](http://iiitk.ac.in/))

e-Envelope I – The eligibility application shall be uploaded with

- 1) EMD and Tender Fee if any as prescribed in this document.
- 2) Necessary supporting documents as per eligibility criteria prescribed.
- 3) The tender for the work with conditions, specifications, Bill of quantity, drawings, etc.
- 4) **Financial Bid** on percentage rate bid.

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN & MANUFACTURING KURNOOL**

e-ENVELOPE – 1 ELIGIBILITY BID

Tender No - IIITDMKNL/2024-25/OT/CPPP/Aluminum Partition Works /12, Dt. 03/03/2025

Indian Institute of Information Technology Design & Manufacturing Kurnool (IIITDM Kurnool) invites Percentage rate e-Tenders, in single envelope system (Application for eligibility and financial Bid) for the following work from the Tenderer who satisfies the Eligibility Criteria given below.

PARTICULARS OF WORK

1.	Name of work	‘Fixing of Aluminum Partitions & Electrification at Central Workshop of IIITDM Kurnool campus, Kurnool, A.P.’
2.	Approximate Estimate Cost put to e-Tender (ECPT)	Rs. 7,00,000/- (Rupees Seven Lakhs only) inclusive of applicable Taxes.
3.	Tender fee	Nil
4.	Earnest Money Deposit (EMD): In the form of Demand Draft /Bankers Cheque drawn from any nationalized bank in favour of Director IIITDM Kurnool payable at Kurnool	Submitting Bid Security Declaration as per Annexure-I or Rs. 10,000/- (Rupees Ten Thousand Only)
5.	Delivery Period for work completion	15 calendar days from the date of award of work. If any delivery period extension is given, it will be subject to imposition of LD charges @ 1% per week of delay.
6.	Validity of the tender	180 days from the date of opening of the tender
7.	Date of Pre-bid Meeting & Venue	NA
8.	Last Date for Submission of e-Tender	10-03-2025 (Monday) Till 02:00 PM
9.	Date of Opening of the Techno-financial Bids	11-03-2025 (Tuesday) at 02:00 PM

Registrar

It is certified that no addition or deletion has been made to the tender documents downloaded from the e-Tender website.

Signature of the Contractor

PROCEDURE FOR VIEWING AND SUBMISSION OF e-TENDER

- a. Tender Documents may be downloaded from the Central Public Procurement Portal <https://etenders.gov.in/eprocure/app>. The bidders who have not enrolled/registered in e-procurement should enroll/register before participating through the website <https://etenders.gov.in/eprocure/app>. The portal enrolment is free of cost. Bidders are advised to go through the instructions provided at "Help for Contractors". [Special Instructions to the Contractors / Bidders for the e-submission of the bids online through this eProcurement Portal"]. Tenderers can access, view and download tender documents on the IIITDM Kurnool website. Select the appropriate tender fill them with all relevant information and submit the completed tender document online on the website <https://etenders.gov.in/eprocure/app> as per the schedule attached.

b. **Instructions for submission of online Bid:**

Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal URL <https://etenders.gov.in/eprocure/app> by clicking on "Online Bidder Enrollment". Enrollment on the CPP Portal is free of charge.

- i. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- ii. Bidders are advised to register their valid email addresses and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- iii. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g., Sify / TCS / nCode / eMudhra, etc.)
- iv. Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective "My Tender" folder. This would enable the CPP Portal to intimate the bidders through SMS/email in case there is any corrigendum issued to the tender document.
- v. The bidder should make a note of the unique Tender ID assigned to each tender; in case they want to obtain any clarification/help from the Helpdesk.
- vi. Bidder, in advance, should prepare the bid documents to be submitted as indicated in the tender document/schedule and generally shall be in PDF / XLS formats as the case may be. Bid documents may be scanned with 100 dpi with black and white option.
- vii. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every Bid, a provision of uploading such standard documents (e.g., PAN card copy, GSTIN Details, annual reports, auditor certificates, etc.) has been provided to the bidders. Bidders can use the "My Documents" area available to them to upload such documents. These documents may be directly submitted from the "My Documents" area while submitting a bid and need not be uploaded again and again. This will lead to a reduction in the time required for the bid submission process.

- viii. The tenders will be received online through the portal <https://etenders.gov.in/eprocure/app>. All the technical/Eligibility related documents should be uploaded in technical bids in pdf format for evaluation purposes.
- ix. Bidder should log into the site well in advance for bid submission so that he/she uploads the Bid in time i.e., on or before the bid submission date and time. Bidder will be responsible for any delay due to other issues. ii. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- x. A standard BOQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should submit their financial bids in the format provided and that no other format is acceptable. Bidders are required to download the BOQ file, open it and complete the detail with their respective financial quotes and other details (such as the bidder's name). If the BOQ file is found to be modified by the bidder, the Bid will be rejected.
- xi. The server time (displayed on the bidders' dashboard) will be considered the standard time for referencing the deadlines for submitting bids by the bidders, the opening of bids, etc. The bidders should follow this time during bid submission.
- xii. The Tender Inviting Authority will not be held responsible for any sort of delay, or the difficulties faced during the submission of bids online by the bidders due to local issues.
- xiii. The uploaded tender documents become readable only to public view after the tender opening by authorized bid openers.
- xiv. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the Bid no. and the Date & time of submission of the Bid with all other relevant details.
- xv. Kindly add a scanned PDF of all relevant documents in a single PDF file of the compliance sheet.

c. **Assistance to bidders**

- i. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- ii. Any queries relating to online bid submission or CPP Portal, in general, may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is [0120-4200462, 0120-4001002, 0120- 4001005].

The tender shall be submitted through the above e-Tender website as a single-envelope tender.

E-Envelope 1 (application for eligibility) shall be uploaded with self certified documents in respect of eligibility criteria and financial bid documents.

1. BRIEF ABOUT THE IIITDM KURNOOL CAMPUS

The Indian Institute of Information Technology Design and Manufacturing (IIITDM Kurnool), established in 2015, is an autonomous Institute under the Ministry of Education, Government of India with permanent campus at Jagannathagattu Hill, Dinnedavarapadu Village, Kurnool District, Andhra Pradesh.

2. ELIGIBILITY CRITERIA

- 2.1. Submission of Bid Security declaration as per Annexure-I or EMD amount of Rs. 10,000/-.
- 2.2. Each page of the Tender document along with all other submitted documents must be duly signed by authorized signatory with Bidder's company seal and initial, otherwise, the document will be invalid. (Power of attorney, if any, to be submitted)
- 2.3. **Past Performance criteria:** The Bidders should have satisfactorily completed similar works in any Govt organization during the last five years from the date of bid submission end date. Three similar works each costing not less than Rs.2,80,000/- approx.. 40% of gross amount.
OR
Two similar works each costing not less than Rs.4,20,000/-, approx.. 60% of gross amount.
OR
One similar work costing not less than Rs. 5,60,000/- approx.. 80% of total gross amount.
- 2.4. A declaration undertaking on the Letterhead of the Bidder/Agency that all the terms and conditions as given in the tender document are acceptable. **(as per the template in Annexure – II)**
- 2.5. A declaration undertaking on the Letterhead of the Bidder/Agency that the Agency has not been blacklisted by any CFTI in the past 3 years and no criminal case is pending against the said firm/agency **(as per the template in Annexure – III)** should be given.
- 2.6. Self-attested copy of GST Certificate of the Bidder, be enclosed.
- 2.7. The bidder shall not be from a country sharing a land border with India and if the bidder is from a country sharing a land border with India the bidder should have been registered with the competent authority as per orders of DIPP OM No. F. No. 6/18/2019-PPD dated 23rd July 2020, and MoCI Order No. P-45021/112/2020-PP (BE II) (E-43780) dated 24th August 2020 & subsequent orders/amendments if any. Non-submission of self-declaration **(as per Annexure IV)** will lead to the rejection of Bid out rightly.
- 2.8. Only 'Class-I local suppliers' and 'Class-II local suppliers', as defined under DIPP, MoCI Order No. P-45021/2/2017-PP (BE II) dated 16th September 2020 and other subsequent orders issued therein shall be eligible to bid in this tender. Declaration for Class-I and Class-II local suppliers should be submitted **in the prescribed proforma as per Annexure-V**. Non-submission of self-declaration will lead to the rejection of Bid out rightly and the bidder will be treated as a non-local supplier.

All Bidders / Agencies / Firms must fulfill the specified eligibility criteria and submit the documents and declarations (duly self- attested) in support of their claim along with the Bids. Bids not meeting Eligibility Criteria stated below and not accompanied by the requisite documents shall be treated as incomplete, hence be rejected:-

Note: - The bidders should submit all the required documents for the above listed eligibility criteria, failing which their bid will be treated as invalid or cancelled.

3. OPENING OF e-TENDERS (TECHNO FINANCIAL)

- a. e-Tenders can be uploaded to the e-tender website till the stipulated Date and time of submission.
- b. e-Tenders of only those tenderers who have submitted Bid Security declaration or deposited Earnest Money Deposit in the prescribed form and other documents scanned and uploaded are found in order will be opened as per schedule.
- c. **Tender Fee:** Nil
- d. **EMD of Rs. 10,000/- (Rupees Ten Thousand Only)** : In the form of Demand Draft /Bankers Cheque drawn from any nationalized bank in favour of Director IIITDM Kurnool payable at Kurnool or a bid security declaration as per Annexure I.
- e. **Bidder shall submit Original Demand Draft/Bankers Cheque pertaining to EMD** to the Purchase section, IIITDM Kurnool, Jagannathagattu, Kurnool, Andhra Pradesh – 518008 within 5 working days of bid submission end date.
- f. Eligible Micro and Small Enterprises (MSEs) firms as defined in the MSE Procurement Policy issued by the Department of Micro, Small and Medium Enterprises (MSME) or the firms registered with the Central Purchase Organization or the concerned Ministry or Department or Start-ups as recognized by Department of Industrial Policy & Promotion (DIPP) for **all these items only**, are exempted from Tender fee/EMD. However, they have to enclose valid self-attested registration certificate(s) along with the tender to this effect.
- g. The bidders who seek exemption from Tender fee/EMD as per clause above or through Bid Security declaration, if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract or to submit a performance security before the deadline defined in the request for bids document, they will be suspended for one year or as decided by the competent authority from being eligible to submit bids for contracts with the entity that invited the bids.
- h. The tender document containing the eligibility application, EMD & financial bid will be opened on the Date of opening of tender.
- i. Tender Documents uploaded without valid EMD or bid security declaration shall be summarily rejected.

4. EVALUATION OF APPLICATIONS FOR ELIGIBILITY.

- a. The applications received shall be evaluated for eligibility to take part in the tendering process by a single-stage system.
- b. The applications will be evaluated for conformity to the eligibility criteria.
- c. The Indian Institute of Information Technology Design and Manufacturing Kurnool reserves the right to restrict the list of eligible Tenderers to any number deemed suitable.
- d. Even though an applicant may satisfy the specified criteria, he would be liable to disqualification if he has:
 1. Made misleading or false representations or deliberately suppressed the information in the forms, statements, and enclosures required in the application for eligibility.
 2. Record of poor performance such as slow work progress, abandoning work, not properly completing the Contract, or financial failures/ weaknesses, etc.
- e. This is a Techno financial bid system (single cover) and hence both technical & financial bids will be opened at same time.

- f. IIITDM Kurnool reserves the right to accept or reject any application, annul the qualification process/e-tender process, and reject all applications at any time without assigning any reason or incurring any liability to the applicants.
- g. Earnest Money Deposit (EMD):The Earnest Money of the successful Tenderer will be returned without interest after submission of the requisite Security Deposit. EMD of unsuccessful bidders shall be refunded without interest within 30 days after the finalization/ award of contract/order.

5. INFORMATION AND INSTRUCTIONS TO APPLICANTS

a. Definitions:

The following words and expressions have their meaning hereby assigned to them.

1. EMPLOYER means **IIITDM Kurnool**
2. APPLICANT means individuals, proprietary firms, firms in partnership, limited companies – Public Corporations
3. Engineer-in-charge means Junior Engineer Civil
4. Officer In charge means Junior Engineer Civil, IIITDM Kurnool for technical and daily works inspecting and monitoring.
5. Tender means “**e-Tender**” which will be submitted online through the dedicated website.

b. Information and Instructions

1. The applicant must visit the site of work at his own cost, examine it and its surroundings and collect all information that he considers necessary for proper assessment of the prospective assignment.
2. All information called for in the enclosed forms should be duly filled in, signed, scanned, and uploaded along with the e-Tender. If additional information needs to be uploaded in a separate document, reference to the same should be given against respective columns. Such separate documents shall be chronologically uploaded to the e-Tender website. If information is ‘nil’ it should also be mentioned as ‘nil’ or ‘no such case’. If any particulars/query are not applicable in the case of the applicant, it should be stated as ‘not applicable’.
3. The applicants are cautioned that not giving complete information called for in the application forms required, not giving it in clear terms making changes in the prescribed forms, or deliberately suppressing the information may result in the applicant being summarily disqualified.
4. The applicant may provide any additional information, which he thinks is necessary to establish his capabilities to complete the envisaged work. However, the applicants are also advised not to upload superfluous/ additional information beyond the requirements of the Bid. No information will be entertained after the application is submitted unless it is called for by the Institute.
5. Applications send by email, fax, post, or by the person will not be considered.
6. Documents submitted in connection with the tender will be treated as confidential and will not be returned.
7. Tenderers can upload documents in the form of JPG/JPEG format and PDF format. The size of the individual file should not exceed more than 5MB.
8. Tenderers are requested to comply following instructions:
 - I. After submission of the online Bid the Tenderer can re-submit the revised online bid any number of times but before the last Date and time of submission of tender as notified.
 - II. While submitting the revised Bid, Tenderer can revise the rate of one or more item(s) any number of times (he need not re-enter the rate of all the items) but before the last time and Date of submission of tender as notified.

9. The Percentage must be quoted in decimal values.
10. The cell meant for quoting percentages in figures appears in cyan. In addition to this, cells containing options like Excess / less which is to be selected by the Tenderer, accordingly the amount quoted shall be calculated automatically. While selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if a cell is left blank and no rate is quoted by the bidder, the rate of such item shall be treated as "0" (ZERO).
11. The tender submitted shall become invalid if:
 - i. The Tenderer is found ineligible.
 - ii. The Tenderer does not upload all documents as stipulated in the tender document, including the undertaking about the deposition of the original Demand Draft (EMD) of the scanned copy of the EMD uploaded. Original hard copy of EMD Demand Draft/ Bankers Cheque is to be sent to Purchase section, IIITDM Kurnool within 5 working days of bid submission end date, failing which bid shall be rejected.

c. Authority to sign the application:

1. If an individual makes the application, he shall sign it above his full type-written name and current address.
2. If a proprietary firm makes the application, it shall be signed by the proprietor (with a seal) above his full typewritten name & the full name of his firm with its current address.
3. If a firm in partnership makes the application, it shall be signed (with seal) by all the partners of the firm above their full typewritten names and current addresses or by a partner holding power of attorney for the firm in which case a certified copy of a power of attorney shall accompany the application. A certified copy of the partnership deed and the current addresses of all the firm partners shall also accompany the application.
4. Suppose a limited company or a corporation makes the application. In that case, it shall be signed by a duly authorized person holding power of attorney for signing the application. A certified copy of a power of attorney shall accompany the application. A limited company or corporation may be required to provide satisfactory evidence of its existence. The applicant shall also furnish a copy of the Memorandum of Articles of Association duly attested by a public notary.

d. Clarification on the Tender document

A prospective Tenderer requiring any clarification on the Tender Document may send their queries through email to jecivil@iiitk.ac.in & purchase@iiitk.ac.in with a copy to registrar@iiitk.ac.in within 4 days of bid/tender publishing and no further communication regarding clarification/queries will be entertained after the given time.

e. Pre-bid meeting

Not applicable.

f. Amendment to tender documents

Before the deadline for submission of tenders, the tender document may be modified by the issue of an addendum/corrigendum. Any Addendum/corrigendum issued shall be part of the Tender Documents and shall be uploaded to the e-Tender website only. To give prospective Tenderers reasonable time in which to take the Addendum/Corrigendum into account in preparing their tenders, an extension of the deadline for submission of Tenders may be given as deemed necessary by IIITDM Kurnool.

g. SITE VISIT

The bidder is advised to visit the site of work by taking permission from Registrar, at their own cost, and examine it and its surroundings to satisfy them self and collect all information that is necessary for proper assessment of the prospective assignment.

h. Details to be furnished by the Bidder.

Sl. No	Description / Requirement from the tenderer	The tenderer's response should be clear, firm, complete & legible. If necessary, a separate sheet shall be used.	Page No (Must be filled)
1	Name & Complete address of the tenderer with contact details:		
2 (a)	Details of Bid security declaration or EMD (should be in the form of DD/BC) Demand draft / Bankers Cheque No. Amount Rs. Bank Details:		
2 (b)	MSME/NSIC Registration No: Company Name & Address: Validity: Product for which registered:		
3	Status of the tenderer: Proprietorship / Partnership / Private Limited. / Public Limited		
4	Details of Contract Registration with Govt. depts. Class and value		
5 (a)	Details of PAN		
5 (b)	Employees Provident Fund Registration:		
5 (c)	Employees State Insurance Registration:		
5 (d)	GST Registration:		
6	Work Experience Certificate		

Note: Self-Attested copies are to be enclosed

I/We hereby certify that the information furnished above and the attached documents as proof of the information are true and correct to the best of our knowledge.

I/We also authorize IIITDM Kurnool to approach the source of the certificate to verify genuinity of the document and our competence, if required, for processing the tender.

6. DESCRIPTION & SCOPE OF WORK

Name of the Work: “Fixing of Aluminum Partitions & Electrification at Central Workshop of IIITDM Kurnool”

Description of the work to be done are as follows:

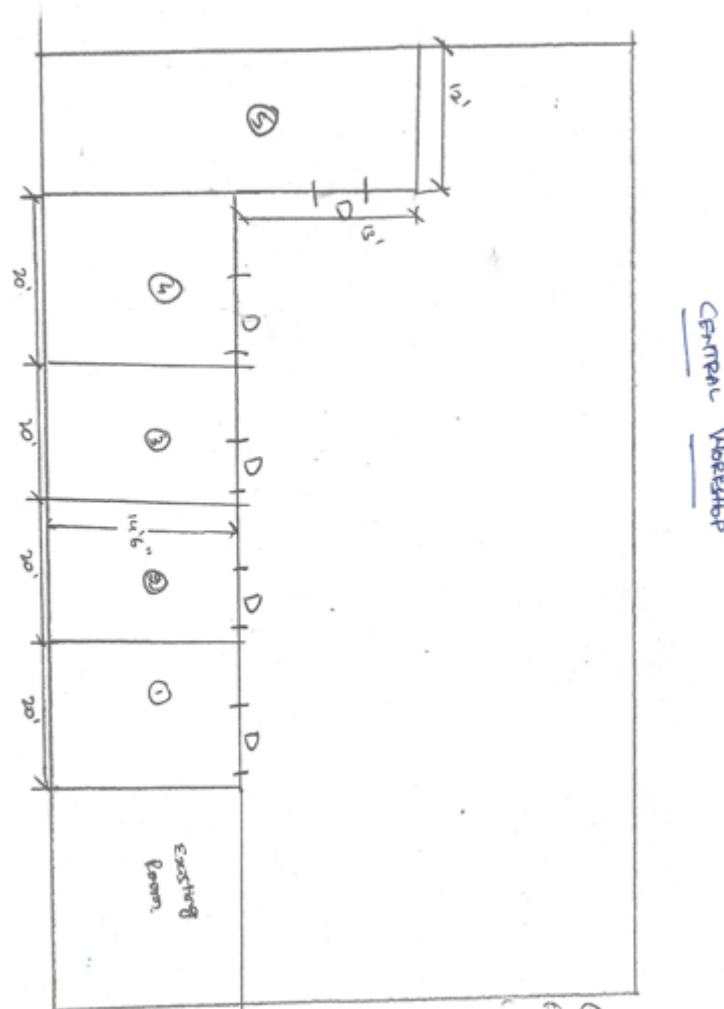
Central Workshop 4C:

Civil Part:

1. Supply, Installation and commissioning of New Aluminum Partitions with particle board and glass (Blurred/Focus) (Powder coated) in the Central Workshop 4C as additional partitions to the existing partitions with matching color for creation of various individual cabins for placing each equipment. Suitable Doors (Regular/Sliding) with all locking system, open and close mechanism (Door Closures and Door Stoppers) with Door Handles are to be provided.
2. The height of the partitions will be 8’-6” to 10’ with open top and they are to be arranged in a way there should be a scope to close the top with GI Sheet in future.
3. Electrification to all the Cabins with all required suitable wiring for obtaining Light Points/Fan Points/Exhaust with required number of switch boards in each cabin including sockets – 11 No’s; Wall Mount Fans – 6 No’s; LED Batten Tube Lights – 5 No’s and suitable incoming cable of 3 Phase 4 Wire from nearest Portable Power Points (45 m Approx.)



Aluminum Partitions (Powder Coated)



Proposed Plan of various Cabins at Central Workshop

Note:

Any minor turnkey works are to be borne by the Contractor in view of ambience of the Room/Section.

- a) CPWD General specifications for Civil & Electrical works as amended up to date.
- b) National building code as amended up to date. Bureau of Indian standards.
- c) National Electrical code.
- d) Indian Electricity rules 1956 and its amendments.
- e) The relevant IS for Civil & Electrical items.

Water and power will be made available free of cost for the prescribed work.

All the unused materials like iron bars, rods, clips, wires, cables, cards, electrical & electronic boards, nails, carton box, wooden packing materials, oil, cloth, papers, plastic covers and other stones, debris (Malba and rubbish material) etc., shall be removed and suitably disposed of outside building premises regularly and after the completion of the work at no additional cost. The site should be handed over to IIITDM Kurnool in good condition. The Contractor shall bear sole liability for proper disposal of debris.

Schedule of Quantities

Estimate for 'Fixing of Aluminum Partitions & Electrification at Central Workshop of IIITDM Kurnool'					
Name of the Work: 'Fixing of Aluminum Partitions & Electrification at Central Workshop of IIITDM Kurnool'					
Estimated Cost: Rs. 7,00,000/- (Rupees Seven Lakhs only)					
S. No.	Description	Unit	Qty	Rate (in Rs.)	Total (Rs)
Central Workshop 4C					
Civil Part					
1.	Providing and fixing of Aluminium Partitions (Powder coated)	SFT	1600	400	6,40,000/-
2.	Electrification (Supply, installation, commissioning of suitable wiring for obtaining Light Points/Fan Points/Exhaust with required number of switch boards in each cabin including sockets – 11 No's; Wall Mount Fans – 6 No's; LED Batten Tube Lights – 5 No's and suitable incoming cable of 3 Phase 4 Wire from nearest Portable Power Points (45 m Approx.)	Job	1	--	60,000
Total					Rs. 7,00,000/-
Total Amount(Inclusive of All Taxes)					Rs. 7,00,000/-

7. Bid/Contract Terms and Conditions

- a. The vendor shall take care of all men and machinery safety and precautionary measures during the execution of the awarded construction work/Supply Installation Testing Commissioning / erection & commissioning work/AMC work/maintenance work/ service work.
- b. Quoting merely the lowest price does not confer any right to any bidder for award of work order. The IIITDM reserves the right to select any bid on the grounds of quality, offer of additional/special features, compatibility etc.
- c. The IIITDM also reserves the right to reject any bid, sub-standard products even if they are found to be lowest.
- d. The IIITDM Kurnool reserves the right to accept the offer in full or in parts or reject the offer summarily or partly without assigning any reasons.
- e. Before quoting the tender, bidder should inspect the site / equipment / service.
- f. The work/services shall include providing all manpower, tools and plants like ladder, stools, spanners, testing equipment etc. nothing extra shall be payable under any account over and above the rate quoted.
- g. During execution of the work contractor shall display the men at work/ work under progress and danger boards, signs boards and bifurcation tapes / notices at the working area.
- h. The work is to be executed as per directions of IIITDM nominated official / Engineer-in-charge.
- i. After getting Notification of award / work order the contractor should submit the contact list of employee with flowchart to Engineering office of IIITDM.
- j. All the contract employee working inside the campus shall wear uniform, safety helmet, safety shoe, safety hand Glove, nose mask and other safety Personnel Protective Equipment's (PPEs) with identification badge/ID card issued by the Contractor.
- k. The Contractor shall take at his own cost, necessary machinery/equipment/material insurance and medical / life and other insurance cover in respect of staff & other personnel to be employed or engaged by him in connection with the afore mentioned services personnel by services to be rendered.

1. Statuary deductions of taxes at source will be carried out from the payment due at the prevalent rates. Appropriate safety measures, proper housing facility, clean drinking water requirement and sanitation requirement with adequate no. of decentralized toilets for site construction workers as per NBC 2005.
- m. Compliance of Statutory Provisions, Laws, Rules, Orders, Notifications, etc. issued by Government from time to time.
 1. The Contractor shall bear at his/her own cost to comply with all the statutory provisions, laws, rules, orders, notifications, etc., issued by Central or State or Local Government as applicable to this contract from time to time while discharging his responsibilities under this contract and indemnify the Institute against any loss which accrues to the IIITDM, Kurnool directly or indirectly on account of commission/ omission of his responsibilities under this contract.
 2. The Contractor shall not engage/employ persons below the age of 18 years.
 3. In case any workman suffers any injury or meets with any accident while performing duty, the liability under Workmen's Compensation Act or any other Law shall be borne fully by the Contractor and IIITDM Kurnool shall not be liable for any claim for damages or compensation.
 4. IIITDM Kurnool shall not be responsible for any claim, whatsoever, against the Contractor from third party sources including claims, if any, from the men employed by the Contractor under this Contract.
 5. The Contractor shall be fully responsible and liable if any person engaged/planned to be engaged by him/her for the purpose of this Contract is involved in any unlawful activity including theft, pilferage, sabotage, terrorism etc. during their presence in IIITDM Kurnool, under the provisions of this Contract. If required the Contractor shall be required to certify that persons deployed by him/her are not involved in any unlawful activity including theft, pilferage, sabotage; terrorism etc. and he shall be fully responsible/liable for their conduct. Contractor should also obtain entry passes; gate passes for the persons & deployed by him for work, from the concerned section in charges of the institute.
- n. For successful implementation of the terms and conditions of this agreement, the staff employed by the Contractor shall be cooperative with the institute's security formal checks within the campus of IIITDM Kurnool and prior to every gate entry and work attempt an intimation should give to the Engineer-in-charge of IIITDM Kurnool.
- o. The Contractor shall ensure that IIITDM Kurnool property not damaged due to his staff's carelessness or through use of any material/methods etc. and in case of any damage or loss, Contractor shall be liable to make good the loss. The decision of IIITDM Kurnool as to the quantum and value of damage/loss and the extent of recovery to be made from him shall be final and binding on the Contractor.
- p. The requirements given in the 'Schedule of Work' are only indicative and not exhaustive. Contractor shall be required to complete the work as per Central Public Works Department / Original Equipment Manufacturer / Indian Standard, state/central Govt. norms & institute norms, the decision of IIITDM Kurnool authorities in this regard shall be final and binding on the Contractor.
- q. Timely completion of the assigned work / attending the complaint shall be the sole responsibility of the Contractor and in the event of his/her failure to do so, this Institute reserves the right to get it done at the risk and cost of the Contractor. The expenditure so incurred by IIITDM Kurnool shall be deducted from the payments due to the Contractor or from the Security Deposit and/or Performance Guarantee, as deemed fit by the Institute.
- r. The Contractor shall work in a way such that it should not affect or inconvenient to institute works or other contract works or equipment of IIITDM, Kurnool. If institute felt inconvenience due to contractor work during office hours, the Contractor may have to do the work after office hours or on weekends/holidays in a safe manner, which is by considering all contractor/ IIITDM hazardous equipment into account.
- s. Decision of IIITDM Kurnool regarding satisfactory completion of the job will be final & binding on the Contractor. If the work is not found satisfactory then the Contractor may be asked to redo the work at no additional cost to IIITDM

- Kurnool. The Contractor shall be bound by any such decision, directions of IIITDM Kurnool officials.
- t. The Contractor shall ensure performance of all activities, which have been listed under the 'Schedule of Work' of the tender document. He/She shall be under obligation to carry out all of the works stipulated in the contract.
 - u. Failure to comply with the conditions governing this Contract, shall subject the Contractor liable for Penalty and Termination of Contract.
 - v. The supply of materials, equipment etc., should be conforming to reputed OEM brands and ISI marks also the works must be carried as per Govt. norms and as per the direction of IIITDM Engineer-in-charge. Samples of all materials, spares / fixtures as specified in 'Schedule of Work' shall be got approved from the Engineer-in-charge before their use by the Contractor. Catalogues / Brochures/test certificates are also to be brought by the Contractor along with samples wherever required.
 - w. IIITDM Kurnool has power to issue instructions etc.: IIITDM Kurnool may in its absolute discretion & from time to time issue further drawings if any, &/or written instructions, detailed directions & explanations in regard to:
 - 1. Minor addition, reduction, omission or substitution of any work included in the Contract.
 - 2. Minor variation or modification of the design, quality, character of any work.
 - 3. Minor variation in the dimensions of any part of the works.
 - 4. Minor discrepancy in the Drawings if any, or between the Bill of Quantities and /or Specification.
 - 5. The removal of any material like unused/waste/scrap materials brought thereon by the Contractor & the substitution of any other material in the site.
 - 6. The opening up of or inspection of any work covered up.
 - 7. All other instructions issued to him covering other aspects of the Contract.
 - x. INSPECTION AND QUALITY ASSURANCE: Engineer-in-charge or any other representative/official deputed by the IIITDM, Kurnool shall has a right to inspect, test and review the service/maintenance done by the contractor at any point of time during the contract and during the review or inspection, IIITDM Kurnool may direct the Contractor to get any/all materials/samples tested from specified organization(s) / OEM / ISI for conforming product standard specifications at the cost of the Contractor. In case, any inspected or tested material fails to conform to the product standard specifications i.e., replacement of ISI marked item or workman ship is found to be unsatisfactory at any stage IIITDM Kurnool may reject them and Contractor shall either replace the rejected material or make alternative arrangements necessary to meet the stipulated specifications and rectify the defects pointed out in the workman ship, at no additional cost to IIITDM Kurnool, within the Work Completion Period.
 - y. Watch and ward of the material, tools and tackles used by the Contractor before/during and after execution of work shall be the responsibility of the Contractor till job is duly completed and handed over to the Institute. IIITDM Kurnool shall in no way be responsible for the security of the material kept in IIITDM premises for the purpose of the Contract.

8. MODIFICATION OF TERMS AND CONDITIONS

The IIITDMKNL with the consent of the contractor may modify terms and conditions of the contract as and when necessary without affecting the basic nature of his contract. Director IIITDM Kurnool reserves the right to withdraw / relax any of the terms and conditions mentioned in this tender to overcome the problem encountered by the contracting parties.

9. INDEMNIFICATION

- a) That the contractor shall keep IIITDM Kurnool indemnified against all claims whatsoever in respect of the employees deployed by the contractor. In case any employee of the contractor so deployed enters into a dispute of any nature whatsoever, it will be the primary responsibility of the contractor to contest the

same. In case IIITDM Kurnool is made a party and is supposed to contest the case, IIITDM Kurnool will be reimbursed the actual expenses incurred towards Counsel Fee and other expenses, which shall be paid in advance by the contractor to IIITDM Kurnool on demand. Further, the contractor shall ensure that no financial or any other liability comes on IIITDM Kurnool in matters of any nature whatsoever, and shall keep IIITDM Kurnool indemnified in this respect.

- b) That the contractor shall keep IIITDM Kurnool indemnified against any loss to the property and assets of IIITDM Kurnool. IIITDM Kurnool shall have the right to adjust and/or deduct any of the amounts as aforesaid from the payments due to the contractor under this contract.

10. PENALTIES/LIABILITIES

- a) That the contractor shall be responsible for faithful compliance of the terms and conditions of this tender/order/agreement. In the event of any breach of the agreement, the contract may be terminated, the security deposit will be forfeited and the work may be got done from another agency at their risk and cost.
- b) If the contractor violates any of the terms and conditions of this tender/agreement or commits any fault or the services are not to the entire satisfaction of officer authorized by The Director, IIITDM Kurnool on his behalf, a penalty leading to a deduction up to a maximum of 10% of the total amount of bill will be imposed.

11. RESOLUTION OF DISPUTES

In the event of any dispute arising out of or in connection with this contract, whether during the subsistence of the contract or thereafter, the matter shall be referred to the Director, IIITDM Kurnool, Kurnool, Andhra Pradesh or any other officer nominated by the Director, IIITDM Kurnool, Kurnool, Andhra Pradesh for arbitration, whose decision shall be final and binding on both the parties. The Agency agrees that the arbitrator could be an employee of the Institute and shall not have any objections in this regard.

12. MODE OF ISSUE OF NOTICE

Any notice sent by Registered/Speed post only by either party to the addresses recorded in the contract shall be deemed to have been properly served for any of the purposes mentioned herein.

13. LOCATION FOR THE SERVICES

The bidders may note that the items/services covered by this document are required at:

**IIITDM KURNOOL,
JAGANNATHAGATTU, DINNIDEVARAPADU VILLAGE,
KURNOOL – 518008. KURNOOL DISTRICT,
ANDHRA PRADESH.**

14. BID VALIDITY OF BOTH TECHNICAL AND FINANCIAL BIDS

- a) Both the technical and financial bids shall remain valid for a period of 180 days after the date of Bid opening prescribed in the Bidding Document. Any Bid valid for a shorter period shall be treated as unresponsive and rejected.

- b) In exceptional cases, the Bidders may be requested by the Institute to extend the validity of their Bids up to a specific period. The Bidders, who agree to extend the Bid validity, are to extend the same without any change or modification of their original Bid and also needs to extend the validity period of the Bid Security accordingly.
- c) In case the day up to which the Bids are to remain valid falls on or subsequently declared a holiday or closed day for IIITDM Kurnool, the Bid validity shall automatically be extended up to the next working day.

15. SECURITY DEPOSIT/PERFORMANCE GUARANTEE:

After award of Contract, bidder has to submit Performance Guarantee/Security Deposit @ 5% of Contract Value within 15 days of issue of Order.

16. PAYMENT

- a) 100% Payment within 30 days after successful completion of work by the contractor and duly certified by the Junior Engineer on the Work Completion certificate.
- b) The Income Tax (T.D.S.) & applicable taxes/levies shall be deducted at prevailing rate from the monthly bills, as amended from time to time in accordance with the provisions of Income Tax Department, and a certificate to this effect shall be issued by IIITDM Kurnool to the contractor.
- c) All bills should be submitted on printed forms, duly signed and pre-receipted in triplicate.
- d) No other Charges shall be admissible.

17. JURISDICTION

- a) This Agreement including all matter connected with this Agreement, shall be governed by the laws of India (both substantive and procedural) for the time being in force and shall be subject to executive jurisdiction of the Indian Courts at Kurnool.
- b) The disputes, legal matters, court matters, if any, shall be subject to Courts in the district of Kurnool Jurisdiction only.
- c) The contracting agency and the IIITDM Kurnool shall make every effort to resolve any dispute or disagreement amicably by direct informal negotiations. However, in case of any unresolved issues / disagreements / disputes in connection with the contract, the same shall be settled under the Court of Law within its jurisdiction. The resultant contract will be interpreted under Indian Laws.

18. FORCE MAJEURE

- a) Any deficiency/delay in works/service due to Force Majeure will not be attributable to the contractor/Service provider. Force Majeure events shall mean one or more of the following acts or events: Acts of God or events beyond the reasonable control of the Affected Party which could not reasonably have been expected to occur, exceptionally adverse weather conditions, lightning, earthquake, cyclone, flood, volcanic eruption, or fire or landslide; Radioactive contamination or ionizing radiation; Strikes or boycotts (other than those involving the Vendor or its employees/representatives or attributable to any act or omission of any of them) interrupting supplies and services of the Contract for a period exceeding a continuous period of 7 (seven) days; An act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo, riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage which prevents rendering of supplies or specified services by the service provider for a period exceeding a continuous period of 7 (seven) days.
- b) IIITDM Kurnool may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that the delay, in performance or other failures to perform its obligations under the contract, is the result of a force majeure.
- c) If the due date of submission of tender/tender opening is declared a holiday for the Institute, the due date for submission of tender/tender will be extended to the same time on next working day.

19. ACCEPTANCE OF THE TERMS AND CONDITIONS OF TENDER DOCUMENT

The bidders have to accept all the terms and conditions of this tender document and it is made known that the bidders quoting for this tender had impliedly accepted the terms and conditions of this tender.

20. INTERPRETATION OF THE CLAUSES IN THE TENDER DOCUMENT

In case of any ambiguity/dispute in the interpretation of any of the clause in this tender document, interpretation of the Director IIITDM Kurnool shall be final and binding on all parties. The IIITDM Kurnool reserves the right to accept the offer in full or in parts or reject the offer summarily or partly without assigning any reasons.

Registrar

Bid-Securing Declaration

(In lieu of EMD)

Date: *[insert date (as day, month and year)]*

Bid No.: *[insert number of bidding process]*

Alternative No.: *[insert identification No if this is a Bid for an alternative]*

To: *[insert complete name of Public Body]*

I/We*, the undersigned, declare that:

I/We* understand that, according to your conditions, bids must be supported by a Bid-Securing Declaration in lieu of Earnest Money Deposit.

I/We understand that if I/We withdraw or modify our Bids during the period of validity, or if I/We are awarded the contract and I/We fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, I/We will be suspended for the period of one year from being eligible to submit Bids for all future contracts.

I/We* understand this Bid Securing Declaration shall cease to be valid if I am/we are* not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our* Bid.

Signed: *[insert signature of person whose name and capacity are shown]* In the capacity of
[insert legal capacity of person signing the Bid Securing Declaration]

Name: *[insert complete name of person signing the Bid Securing Declaration]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]* Dated

on _____ day of _____, _____ *[insert date of signing]* Corporate

Seal (where appropriate)

[Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.]

****Please delete as appropriate***

UNDERTAKING FOR TERMS & CONDITIONS

Date: _____

To,
Registrar
IIITDM Kurnool

Sub: 'Fixing of Aluminum Partitions & Electrification at Central Workshop of IIITDM Kurnool'

Sir,

I/We hereby offer to carry out the work of the **'Fixing of Aluminum Partitions & Electrification at Central Workshop of IIITDM Kurnool'**

I/We hereby confirm and declare that I / We have carefully read, understood & complied with the above-referred tender document including instructions, terms & conditions, scope of work, schedule of quantities, and all the contents stated therein. I/We also confirm that the rates quoted by me/us are inclusive of all taxes, duties, etc., applicable as of date.

I/We agree to execute all the work referred to in the said documents upon the terms & conditions contained in the tender document.

Signature and Seal of the Bidder:

Date:

PROFORMA OF AFFIDAVIT FOR NON – BLACKLISTING

Date: _____

I/we undertake and confirm that our firm/partnership firm has not been blacklisted by any CFTI during the last 3 years. Further that, if such information comes to the notice of the department, then I/we shall be debarred for bidding in IIITDM Kurnool in future forever. Also, if such information comes to the notice of department on any day before date of start of work, the Engineer-in-charge shall be free to cancel the agreement and to forfeit the entire amount of Earnest Money Deposit/Security Deposit (Scanned copy of this declaration on letter head of the firm to be uploaded at the time of submission of bid)

Signature of Bidder(s) or an authorized
Officer of the firm with stamp

(To be given on the letterhead of the bidder)

No. _____

Dated: _____

CERTIFICATE

I have read the clause regarding restrictions on procurement from a bidder of a country that shares a land border with India and hereby certify that I am not from such a country.

OR (*whichever is applicable*)

(Bidders from a Country which shares a land border with India)

I have read the clause regarding restrictions on procurement from a bidder of a country that shares a land border with India and hereby certify that I am from _____ (Name of Country) and have been registered with the Competent Authority. I also certify that I fulfill all the requirements in this regard and am eligible to be considered. *(Copy/ evidence of valid registration by the Competent Authority is to be attached)*

Place:

Date:

Signature of the Tenderer

Name & Address of the
Tenderer with Office Stamp

FORMAT FOR AFFIDAVIT OF SELF-CERTIFICATION UNDER PUBLIC PROCUREMENT POLICY (PREFERENCE TO MAKE IN INDIA) 2017

Tender Reference

Number:

Name of the item / Service:

Date:

I/We _____ S/o, D/o, W/o, _____ Resident of _____
 _____ Hereby solemnly affirm and declare as under:

That I will agree to abide by the terms and conditions of the Public Procurement (Preference to Make in India) Policy vide Gol Order no. P-45021/2/2017-PP (B.E.-II) dated 15.06.2017 (subsequently revised vide orders dated 28.05.2018, 29.05.2019 and 04.06.2020) MOCI order No. 45021/2/2017-PP (BE II) Dt.16th September 2020 & P- 45021/102/2019-BE-II-Part(1) (E-50310) Dt.4th March 2021 and any subsequent modifications/Amendments, if any and The local content for all inputs that constitute the said item/service/work has been verified by me and I am responsible for the correctness of the claims made therein.

Tick (✓) and Fill in the Appropriate Category	
<input type="checkbox"/>	I/We _____ [name of the supplier] hereby confirm in respect of quoted items that Local Content is equal to or more than 50% and come under the “ Class-I Local Supplier ” category.
<input type="checkbox"/>	I/We _____ [name of the supplier] hereby confirm in respect of quoted items that Local Content is equal to or more than 20% but less than 50% and comes under the “ Class-II Local Supplier ” category.

The details of the location (s) at which the local value addition is made and the proportionate value of local content in Percentage.

Percentage of Local content: _____ %**.

Place of the local content value calculated:

For and on behalf of (Name of firm/entity)

Authorized signatory (To be duly authorized by the Board of Directors)

<Insert Name, Designation, and Contact No.>

[Note: In case of procurement for a value over Rs. 10 Crores, the bidders shall provide this certificate from a statutory auditor or a cost auditor of the company (in the case of companies) or from a practicing cost accountant or practicing chartered accountant (in respect of suppliers other than companies) giving the percentage of local content.]

This letter should be on the letterhead of the quoting firm and should be signed by a competent authority.

** Services such as transportation, insurance, installation, commissioning, training, and after-sales service support like AMC/CMC cannot be claimed as local value addition

Signature of the Tenderer

To,
The Director
IIITDM Kurnool

WHEREAS (Name and address of the Bidder) (Hereinafter called “the Bidder) has undertaken, in pursuance of the contract no..... Dated to supply (description of goods and services) (hereinafter called “the contract”).

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a **Nationalized bank** / scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee; NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification. This guarantee shall be valid until the Day of 20

(Signature of the authorized officer of the Bank)
.....
Name and designation of the officer
.....
Seal, name and address of the Bank and address of the Branch

Important: (For issuance of IFN 760 COV Bank Guarantee Advising Message)

1. Beneficiary Bank Details: Bank Name: State Bank of India, Branch: Nandyal Road Branch Kurnool, IFSC Code: SBIN0021660)
2. The Supplier has to ensure issuance of IFN 760 COV BG Advising Message by the issuing bank in order to make the paper Bank Guarantee operative (Ref: GoI Ministry of Finance letter no.F.No.7/112/2011-BOA dated 08.03.2016).