



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND  
MANUFACTURING KURNOOL**  
**(An Institute of National Importance under Ministry of Education, Govt. of  
India) Jagannathagattu, Kurnool-518008, Andhra Pradesh.**

Advt. No. IIITDMK/NTS/Rectt/02/2025

**ADVERTISEMENT FOR RECRUITMENT OF REGISTRAR**  
**(Deputation/Contract Basis)**

Indian Institute of Information Technology Design and Manufacturing Kurnool, an Institute of National Importance, under Ministry of Education, Government of India, invites Online applications from Indian Nationals for the post of Registrar.

**Minimum Qualification & Experience:**

The details of essential qualifications, experience and other criteria are as under:

1	Name of Post	Registrar
2	Number of Posts	01 (UR)
3	Classification	Group A
4	Pay Level as per 7 <sup>th</sup> CPC	14
5	Starting Basic Pay at Entry Level	Rs.1,44,200
6	Age Limit	Upper Age Limit: 55 years
7	Educational and other Desirable qualifications:	

**A. Essential Qualifications:**

- a) A postgraduate degree with at least 55% marks or its equivalent grade.
- b) At least 15 years of experience as Assistant Professor in AGP of Rs. 7000 (or equivalent VII CPC scale) and above along with experience in educational administration;

**OR**

8 years of service in the AGP of Rs. 8000 (or equivalent VII CPC scale) and above including as Associate Professor along with experience in educational administration;

**OR**

15 years of administrative experience of which 8 years as Deputy Registrar in GP 7600 or an equivalent post.

**B. Desirable Qualifications:**

- a) Qualification in the area of Management /Engineering/ Law and
- b) Experience in Computerized administration/Accounts & Finance/Stores & Purchase/ Legal/Establishment matters.

8	Method of Recruitment	Deputation <b>OR</b> Contract basis for a tenure of initially for a period of three (03) years and further extendable for a maximum of another two (02) years or till attaining the age of 62 years whichever is earlier or as fixed by GOI by orders issued in this regard from time to time.
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### **General Information and Instructions:**

1. Applications are invited from Indian nationals for recruitment to the post of Registrar.
2. Candidates are required to carefully go through the details of qualifications, experience and instructions available on the Institute website. They should satisfy themselves, before applying that they possess at least the minimum essential qualifications, experience, etc., as laid down in the advertisement.
3. Applicants are required to submit applications only using the online recruitment portal available on the Institute website ([www.iiitk.ac.in](http://www.iiitk.ac.in)). Applications cannot be submitted by post.
4. **This advertisement will appear on the Employment News on 03.01.2026 and the last date for submitting applications is 5 PM on 24.01.2026.**
5. All qualifications, experience and age limit will be considered as on **the date of close of submission of online applications.**
6. Persons employed in Government/Semi-Government Organization or Government Educational Institution must enclose NO OBJECTION CERTIFICATE along with online application. In case NOC is not enclosed, a copy of duly filled in application may be submitted through online portal together with a self-declaration by the candidate stating that NOC will be submitted at the time of interview (as per format provided).
7. The Institute reserves the right to evolve any screening/selection process at the sole discretion of the Director, IIITDM Kurnool, such as written test/interview etc., if the number of applicants is large for the post.
8. Mere fulfilment of minimum qualifications and experience requirement does not entitle the candidate to be called for an interview.
9. Canvassing in any manner would entail disqualification of the candidates.
10. The candidate is responsible for the correctness of the information provided in the application. If it is found at a later stage that any information given in the application is incorrect/false, his/her candidature will be cancelled and further, the candidate is liable for criminal action.
11. The Institute reserves the right to modify/defer/cancel the advertisement/recruitment process at any stage without assigning any reason.
12. The list of shortlisted candidates for interview will be displayed on the website of the Institute. No individual communications will be sent. Candidates are advised to visit the Institute website regularly.
13. The candidates are required to have at least one email id and mobile number which can be used during the entire selection process for communication, if required.
14. Travelling allowance will be paid for attending the interview (economy air travel/AC-II Train)
15. Application Fee: Non refundable online application fee of **Rs. 1000.**
16. SC/ST/PwD/Women/Ex Servicemen candidates are exempted from payment of application fee.
17. Only serious candidates need to apply and he/she should be able to join the Post at the earliest (preferably within a month) once offer is made.
18. Any dispute concerning the selection/recruitment process will be subject to Courts/Tribunals having jurisdiction over Kurnool..

### **Incentive for Registrar:**

1. Furniture by the Institute costs up to Rs. 2 Lakhs.
2. In case of Contract, the salary will be fixed as per the Ministry Finance Department of Expenditure OM no. F. No 3-25/2020-E.IIIA dated 9.12.2020. (The pay plus gross pension on reemployment is not to exceed Rs. 2,25,000/-).
3. House Rent Allowance and any other allowances as per institute norms.
4. Telephone reimbursement of Rs. 1200/- plus GST per month.
5. Medical Facilities will be provided as per Institute norms

Director