



INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DESIGN AND
MANUFACTURING KURNOOL
(An Institute of National Importance under Ministry of Education, Govt. of
India) Jagannathagattu, Kurnool-518008, Andhra Pradesh.

Advt. No. IIITDMK/Rect/Registrar/2025/01

15.02.2025

ADVERTISEMENT FOR RECRUITMENT OF REGISTRAR
(Direct Recruitment/Deputation/Contract Basis)

Indian Institute of Information Technology Design and Manufacturing Kurnool, an Institute of National Importance, under Ministry of Education, Government of India, invites Online applications from Indian Nationals for the post of Registrar.

Minimum Qualification & Experience:

The details of essential qualifications, experience and other criteria are as under:

1	Name of Post	Registrar
2	Number of Posts	01 (UR)
3	Classification	Group A
4	Pay Level as per 7 th CPC	14
5	Starting Basic Pay at Entry Level	Rs.1,44,200
6	Age Limit for Direct Recruitment	Upper Age Limit: 55 years
7	Educational and other Desirable qualifications:	
	A. Essential Qualifications: a) A postgraduate degree with at least 55% marks or its equivalent grade. b) At least 15 years of experience as Assistant Professor in AGP of Rs. 7,000 (or equivalent V CPC scale) and above along with experience in educational administration; OR 8 years of service in the AGP of Rs. 8,000 (or equivalent V CPC scale) and above including as Associate Professor along with experience in educational administration; OR 15 years of administrative experience, of which 8 years as Deputy Registrar in GP 7,600 or an equivalent post.	
	B. Desirable Qualifications: a) Qualification in the area of Management /Engineering/ Law and b) Experience in Computerized administration/Accounts & Finance/Stores & Purchase/ Legal/Establishment matters.	
8	Method of Recruitment	Direct Recruitment OR Deputation OR Contract basis for a tenure of initially for a period of three (03) years and further extendable for a maximum of another two (02) years or till attaining the age of 62 years whichever is earlier or as fixed by GOI by orders issued in this regard from time to time.

General Information and Instructions:

1. Applications are invited from Indian nationals for recruitment to the post of Registrar.
2. Candidates are required to carefully go through the details of qualifications, experience and instructions available on the Institute website. They should satisfy themselves, before applying that they possess at least the minimum essential qualifications, experience, etc., as laid down in the advertisement.
3. Applicants are required to submit applications only using online recruitment portal available on the Institute website (www.iiitk.ac.in). Applications cannot be submitted by post. The last date for submission of online application will be **16.03.2025**.
4. Applications received after the due date/time will be summarily rejected.
5. All qualifications, experience and age limit will be considered as on **16.03.2025**.
6. All degrees mentioned in the application should have been awarded by an Institute/University recognized by the Government/other Statutory Bodies.
7. As an Institute of National Importance, IIITDM Kurnool, strives to have a workforce which reflects all India character and hence candidates from all over the country are encouraged to apply.
8. Persons employed in Government/Semi-Government Organization or Government Educational Institution must enclose NO OBJECTION CERTIFICATE along with online application. In case, NOC is not enclosed, a copy of duly filled in application may be submitted through online portal together with a self-declaration by the candidate stating that NOC will be submitted at the time of interview (as per format provided).
9. The Institute reserves the right to evolve any screening/selection process at the sole discretion of the Director, IIITDM Kurnool, such as written test/interview etc., if the number of applicants is large for the post.
10. Candidates who are shortlisted for the interview will have to produce original documents in support of all the particulars mentioned in the application regarding their educational qualifications, experience and other claims etc. together with one set of self-attested copies of all the documents, at the time of the interview.
11. Age relaxation for different categories shall be as per Govt. of India norms.
12. Mere fulfilment of minimum qualifications and experience requirement does not entitle the candidate to be called for an interview.
13. The Institute reserves the right to set higher norms than the minimum while shortlisting, considering the specific requirements of the Institute. The decision of the Institute on all matters related to the selection process/interview shall be final and no correspondence from the candidates will be entertained in this regard.
14. Canvassing in any manner would entail disqualification of the candidates.
15. The candidate is responsible for the correctness of the information provided in the application. If it is found at a later stage that any information given in the application is incorrect/false, his/her candidature will be cancelled and further, the candidate is liable for criminal action.
16. Any subsequent changes in recruitment rules or any other guidelines received from the Ministry of Education shall be applicable accordingly. All such changes will be put up on the Institute website only.
17. The Institute reserves the right to modify/defer/cancel the advertisement/recruitment process at any stage without assigning any reason.
18. The list of shortlisted candidates for test/interview will be displayed on the website of the Institute. No individual communications will be sent. Candidates are advised to visit the Institute website regularly.

19. The candidates are required to have at least one email id and mobile number which can be used during the entire selection process for communication, if required.
20. Travelling Allowance will be paid for attending the interview (in economy air travel/AC-II Train).
21. Application Fee:

Non refundable online application fee of **Rs.1000/-** is to be paid through SBI collect.
<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm?corpID=927770>

22. SC/ST/PwD/Women/Ex Servicemen candidates are exempted from payment of application fee.
23. Legal disputes regarding recruitment process, if any, with IIITDM Kurnool, will be restricted to the jurisdiction of Hon'ble High Court of Andhra Pradesh only.

Sd/-
Director