INDIAN INSTITUTE OF INFORMATION TECHNOLOGY
DESIGN AND MANUFACTURING KURNOOL

(An Institute of National Importance under Ministry of Education, Govt. of India)

Jagannatha Gattu, Kurnool – 518008, Andhra Pradesh, INDIA

Minutes of the 16th Senate Meeting

held on 15th December 2024 & 21st December 2024 in Hybrid Mode

Members Present	
1	Prof. B.S. Murty, Director &Chairman, Senate, IIITDM Kurnool
2	Prof. Anil Kumar Emadabathuni, Professor, Dept. of ME, IIT Tirupati
3	Prof. Radhakrishna Ganti, Professor of EE, IIT Madras
4	Prof. G P Raja Sekhar, Professor, Dept. of Mathematics, IIT Kharagpur
5	P. Santhi Thilagam, Professor, Dept. of CSE, NITK Surathkal
6	Mr. Krishna Sastry Pendyala, Partner, Cyber Security, Ernst & Young LLP, India
7	Dr. Srinivas Naik, Head of CSE
8	Dr. K. Krishna Naik & Dr. Siva Prasad Valluri
9	Dr. Muvvala Pullarao, Head of ME
10	Dr. Pandiarajan T, Head of DS
11	Shri Kyathari Gurumurthy, Secretary, Registrar and, IIITDM Kurnool
12	Dr. Korra Sathya Babu, ASD (Academics)
13	Dr. J Krishnaiah, ASD (Faculty Affairs) & ASD (IP)
14	Dr. Naresh Babu M, ASD (SA)
15	Dr. Eswaramoorthy KV, ASD (SRIC)
16	Dr. Chandrasekhar Sastry, ASD (Innovation and Startups)
17	Dr. P V Prakash Madduri, FIC (PG & Research)
The following members have expressed their inability to attend the meeting	
1	Prof. Bibhuti Bhusan Biswal, VC of OUTR, Bhubaneswar
2	Hunny Mehrotra, Principal Data Scientist, Microsoft, Bangalore
3	Prof. P. Radha Krishna, Professor, Department of CSE, NIT Warangal
4	Dr. Durga Prakash Devarakonda, Staff Vice President & Head of Digital Legato Health Technologies LLP, Hyderabad
5	Dr. P Rangababu, ASD (Planning and Development)
6	Dr. Akhtar Khan, HoD, ME

The Secretary of the Senate welcomed all the members of the Senate. ASD (Academics) presented the agenda items as listed below:

Item Name	Resolution
Item No. 16.1: To consider and confirm the minutes of the 15th Senate meeting of the Indian Institute of Information Technology Design and Manufacturing Kurnool, held in Hybrid Mode on 12th July 2024 at 11:00 AM.	Confirmed
Item No. 16.2: To consider and approve the action taken report on the resolutions of the 15th Senate meeting of the Institute	Approved

	held in Hybrid Mode on 12th July 2024 at 11:00 AM.	

Item No. 16.3: Items for discussion and approval:	
Item No. 16.3.1(a): To establish a Design Department with 30 intake (UG) from the Undergraduate Common Entrance Exam for Design (UCEED)/JEE	• The Senate members suggested constituting Senate supporting statutory bodies such as the Senate Undergraduate Committee (SUGC), the Senate Postgraduate Committee (SPGC) and the Academic Advisory Committee (AAC). • The Senate has suggested discussing the item in SUGC and bringing it to the Senate.
Item No. 16.3.1(b): To establish a Centre for Interdisciplinary Programmes	• The Senate recommended establishing a Centre for Interdisciplinary Programs once a few PG programs are finalized for offering in the interdisciplinary areas. • The ASD (Academics) will look after the PhD Interdisciplinary Programs. • The PhD degree is to be offered by the Institute, and the PhD degree announcement will be made by the ASD (Academics) during convocation. • The PhD degree to be awarded without mentioning Department name. • The Senate approved the creation of 10 PhD Full-time (HTRA) seats for Interdisciplinary Programs annually.
Item No. 16.3.2: To discuss and deliberate on starting "BTech in Engineering Physics" with an intake of 30 from AY 2025-26.	The Senate has deferred the item.
Item No. 16.3.3: To consider and approve internal staff to pursue the PhD program part-time.	The Senate has approved allowing Part-Time PhD program for internal staff in the Institute with the following conditions: **Eligibility:** A minimum of 3 years of experience at IIITDMK is required to be eligible to apply to the part-time PhD program. **Financial Support:** • The Senate recommends it to BoG for a 50% waiver on tuition fees. • Examination fees, Admission fee, Registration Fee, Certificate Fee, ID Card Fee, Convocation Fee, Alumni Association Fee and other fees as decided by the Competent Authority from time to time will be applicable. • The institute will not provide any financial support. **Conditions:** • After successfully completing a PhD at IIITDM Kurnool, the staff member concerned must continue working at the Institute for at least 3 years. NOC to apply elsewhere will not be provided during the period of pursuing the PhD and until 3 years post completion of PhD. • For Faculty, internal Staff as part-time PhD candidates will be treated above the regular quota.

Item No. 16.3.4: To consider and approve PhD scholars enrolled in a sponsored project for 2.5 years or more, with financial assistance extended to students for an additional year.	The Senate has in principle approved it requested the Chairman to get Finance Committee's approval. The minimum duration for eligibility for financial support is 2.5 years in a Project and one publication in SCI/SCIE/SSCI.
Item No. 16.3.5: To deliberate and direct on Fee Refund Policy for UG, PG and PhD Programs	The Senate suggested constituting a sub-committee to finalize the Refund Policy for UG, PG and PhD programs.
Item No. 16.3.6: To discuss and provide inputs on the number of On-duty days and leave policies for PhD scholars.	From 01.01.2025, the following rules will be applicable. **Casual Leaves:** All Full-time scholars are eligible for **8 days of Casual leave**, inclusive of all, in a calendar year without carry forward leaves for the next year. **Medical Leaves:** 10 days in a year without carry forward of leaves for the next year. **Academic Leaves:** ● Participation in any Scientific events/ workshops/ Conferences/ Research collaboration in India or abroad will be treated as "**Academic Leave**" with prior approval by the Guide, HoD and Associate Dean (Acad). ● In the event of travelling abroad, approval from the Director needs to be taken. **Maternity/Paternity Leave:** As per Govt. of India, instructions issued occasionally will apply to female/male scholars.
Item No. 16.3.7: To discuss the number of Supervisors for a student	● A PhD student can have a maximum of two Supervisors within the institute. In case a student already has two supervisors within the institute and the Supervisors try to identify a collaborator from outside the institute, who will contribute significantly to the thesis of the student, he/she can be considered as the third supervisor by the approval of the DC. The term "Co-supervisor" has been removed, and all co-supervisors will now be referred to as Supervisors for both existing and future students. ● The Scholar and Supervisors will decide the order of names in the thesis and publications. In case of any disputes, the Academic Ethics Committee will review and resolve the issue. ● The Senate has approved an increase in the PhD student's quota for Faculty to 2 Full-time Scholars (MoE scholars) and 3 Part-time Scholars (excluding the Visvesvaraya PhD scheme, any project PhD students and internal staff).
Item No. 16.3.8: To discuss about online certification courses with third-party firms	The Senate has deferred on the item.
Item No.16.3.9: To form Academic Ethics Committee	The Senate has given permission to constitute an Academic Ethics Committee by properly defining the roles and responsibilities of the committee.

Item No. 16.3.10: To discuss subject allocation as per Student credits	• The Senate has suggested considering a teaching load for a faculty if the number of students are more than 5 for a course. • If very few Students register for a core course, the students can be permitted to opt for self-study/NPTEL courses, or a faculty may offer it as an additional load over and above that allocated by the department. • The course loads for Faculty will be measured in terms of Student credit hours (average of the past two years) rather than just the credit hours.
Item No. 16.3.11: A meeting of the stakeholders for Academic offices of CF-IIITs was held on 07-09-2024 and 08-09-2024 at IIIT Allahabad. A few common proposals have been sent to IIITDM Kurnool for comments.	The Senate noted and instructed the ASD (Acad) to plan for the adoption in the Institute in a suitable way.
Item No. 16.3.12: To discuss and deliberate on students holding less than 5 CGPA.	The Senate has approved the continuation of studies with the following conditions: • First Semester students who do not meet the minimum eligibility criteria, as per the ordinances, will be given a one-time relaxation with the consent of their parents. • Other than first semester students: Students must first register for a W grade, followed by a U grade, ensuring the total credits do not exceed 22 in a semester. For courses that are not offered or have been permanently removed from the curriculum, equivalent courses may be suggested by the Faculty Advisor concerned and approved by Head of the Department (HoD). • In exceptional cases, these courses can be replaced with NPTEL/SWAYAM or self-study options. Such alternatives will be strictly monitored by the Faculty Advisor, with the assigned Faculty members (designated by the HoD) providing the necessary study materials and guidance. • A complete course completion plan has to be provided by the student and recommended with justification by Faculty advisor and HoD. • Students with less than 4 CGPA in any semester should go for slow-paced registration.
Item No. 16.3.13(a): To discuss malpractice cases during the End Semester Examination Student Name: Ballem Harshith (120AD0011) **Malpractice Committed:** Date of examination: 14-11-2024 Subject: Data Communication and Computer Networks – AD302	The Senate has approved the recommendation 1.

Invigilator: Dr. K Rajesh Details: The student was found copying from a mobile phone. Note: The student was involved in malpractice for the second time in a premeditated manner **Action Recommended:** a) The concerned student shall be awarded 'U' grade in all subjects in the concerned semester and will not be eligible for supplementary examinations or contact courses in the respective subject. b) The student will also be debarred from attending classes and taking examinations in the subsequent semester.	
Item No. 16.3.13(b): To discuss malpractice cases during the End Semester Examination Student Name: Harsh Mandloi (122ME0009) **Malpractice Committed:** Date of examination: 14-11-2024 Subject: Automation in Manufacturing– ME302T Invigilator: Dr. Pavan Venu Prakash Madduri and Dr. Naresh Babu M Details: The student was carrying a mobile phone at the examination venue. Note: The student was involved in malpractice for the second time. **Action Recommended:** a) The concerned student shall be awarded 'U' grade in all subjects in the concerned semester and will not be eligible for supplementary examinations or contact courses in the respective subject. b) The student will also be debarred from attending classes and taking examinations in the subsequent semester.	The Senate has approved the recommendation 1.
Item No. 16.3.14: To discuss and approve the start of the MSc Medical Physics program from AY 2025-26	The Senate has given in-principle approval and suggested getting the curriculum approved by the SPGC.
Item No. 16.3.15: To discuss and finalize the Honorarium to Thesis Evaluation Examiners	The Senate approved in principle and suggested placing it in the upcoming FC.

Item No.16.3.16: To discuss and finalize modifications in existing malpractice rules	The Senate recommended constituting a committee with external Senate members to prepare malpractice rules.
Item No. 16.4: Items for Amendments:	
Item No. 16.4.1: Amendment of PhD Ordinances (Full-time and Part-time) regarding the submission of Plagiarism Certificate at the time of Thesis submission	● Students should submit the self-declaration form on his/her Plagiarism percentage. ● The acceptable percentage should be 15%. (other than the reference sections and the published portion(s) of the Thesis by the Student) ● A Plagiarism report generated by a software like "Turnitin" should be submitted by the student along with the thesis.
Item No. 16.4.2: Amendment of PhD Ordinances (Full-time and Part-time) regarding the number of examiners on the Thesis Evaluation Panel (India & Abroad)	The Senate recommended that the DC has to recommend a panel of 8 experts consisting of Faculty from CFTIs (below NIRF 100 rank) & Scientists from Govt. R&D institutions, foreign Faculty from Universities below 500 QS rank).
Item No.16.4.3: To amend PhD admissions eligibility criteria in PhD Full-time ordinances	Approved and recommended that GATE is not mandatory for candidate(s) qualified with ME/MTech from AY 2025-26 onwards.
Item No. 16.5: Items for Ratifications	
Item No. 16.5.1: Modification of Institute rules to encourage collaboration: a) PhD students under HTRA/MoE fellowship who complete a Full-Time PhD within 4 years will get a Postdoc fellowship for 6 months with a fellowship of Rs. 60,000. The Scholars may be engaged in Teaching, Research and other duties as assigned by the Department or Academic office. b) PhD students under HTRA/MoE fellowship who complete Full-Time PhD within 4 and half years would get a Postdoc fellowship for 4 months with a fellowship of Rs. 50,000. The Scholars may be engaged in Teaching, Research and other duties as assigned by the Department or Academic office.	Approved.
Item No. 16.5.2: To consider and ratify the Spring Semester Academic Calendar	**Approved and suggested the following:** No Make-up exam for END Semester Examination. Makeup Exam for MID exam needs to be conducted before END Semester Examination.
Item No. 16.5.3: To approve the following: a) Change of guide for PhD Scholar Mrs. A. Prasanna (323CS0001) b) Addition of co-guide for PhD scholar Mr. Sendhil Nathan B (422ME0001) c) Change of guide for PhD Scholar Mrs K Stephe Chrysolite (324CS0001)	Approved

d) Change of guide for PhD Scholar Mr. K V Varaprasad (423CS0005) e) Change of guide for PhD Scholar Mr. Inala Navakanth (423CS0004) f) Addition of co-guide for the PhD scholar Mr. V Punna Rao (320CS0001)	
Item No. 16.5.4: Requirement of Publications for PhD award (except Humanities stream): ● w.e.f. AY 2022-23: At least two papers (Q1/Q2) should be published/accepted for publication in SCIE/SSCI journals ● For Students admitted to PhD Program in AY 2020 and 2021, at least one of the two papers should be in Q1/Q2 journals (SCIE) ● For Students admitted to PhD Program in the AY2019 or before only SCIE publications may be considered as per the earlier senate approvals.	Approved
Item No. 16.5.5: To ratify minutes of proceedings of disciplinary action taken on Students.	Approved
Item No. 16.5.6: To approve and ratify the results of the Autumn 2024-2025 results.	Approved
Item No. 16.5.7: Mr. Ram Babu Dara (319ME0002) successfully defended his PhD thesis on 11th December 2024.	The Senate has approved and acknowledged the Guide and Student for successfully completing the PhD program. Senate congratulated the Student and the Guide for the first PhD from IIITDMK. It has recommended to the Board of Governors (BoG) for approval to award the original degree at the upcoming convocation.
Item No. 16.6: Items for information:	
a) NBA approved accreditation for the CSE Department for 3 years and sought permission to apply for other Departments. b) Mr. Nalla Sai Karthik Naidu (122EC0029) demised on 27/07/2024. c) Dr. K. Krishna Naik and team conducted a Drone Technology Boot camp on 23-27 September 2024 for the Indian Navy, about 100 officers and Sailors at INS Tunir, Mumbai were the part of the Capacity Building on UAS d) Dr. K. Krishna Naik and team proposed a Training Scheme for the Youth of Andhra Pradesh to generate employment through Drone Technology. A meeting was scheduled on 13th November 2024 with the Drones Corporation of Andhra Pradesh	a) The Senate has appreciated the HoD-CSE, NBA coordinator and other internal teams associated with NBA activities. The Senate also suggested that other eligible Departments apply for NBA accreditation. b) Noted c) The Chairman, Senate has appreciated Dr. Krishna Naik and the team for successfully conducting Boot camps in various locations across India. d) The Chairman, Senate has appreciated Dr. Krishna Naik and the team. e) Noted f) Noted

at RTGS/AP Secretariat, the proposal has been accepted and proposed to conduct a pilot project for two districts, namely Sri Sathya Sai and Dr. B.R. Ambedkar Konaseema. Accordingly, a meeting was held with the district collector, Dr. B. R. Ambedkar Konaseema, District Collectorate, Amalapuram, to start the activity. e) Dr K. Krishna Naik (CI) and Dr Naresh Babu (Co-CI), received a SPOKE of Electronics and ICT Academy from the HUB (NIT Warangal). f) Dropout students list. A total of 12 students took the TC. | 8 Students	Got admission to another Institution
3 Students	Less than 5 CGPA
1 Student	Health issue		
Item No. 16.7: Any other item with the permission of the Chair.	All the seminars henceforth conducted in the institute for PhD students should be open including semester progress and other seminars. Students and Faculty are encouraged to attend the seminars.

Secretary Senate   **Chairman Senate**